



The
Constitution
And
By -Laws
of
Calvary Baptist Church

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Church Covenant

Preamble

Having been saved by the grace of God through the blood of our Savior, Jesus Christ, we desire to worship together with other like-minded believers. Believing that God in His providence has led us to this local assembly to join with these saints, we will strive by the grace of God to faithfully love one another. We will seek to practically obey this command by remembering the following specific Biblical instructions:

- To live peaceably with one another (Mark 9:50).
- To respect one another (Rom. 12:10).
- To maintain a spirit of unity with one another (Rom. 12:16).
- To edify one another (Rom. 14:19).
- To accept one another (Rom. 15:7).
- To admonish one another (Rom. 15:14; Col. 3:16; Heb. 3:12-13).
- To greet affectionately one another (Rom. 16:16; I Cor. 16:20; I Pet. 5:14).
- To be considerate of one another (I Cor. 11:33).
- To care for one another (I Cor. 12:25).
- To serve one another (Gal. 5:13).
- To bear one another's burdens (Gal. 6:2).
- To be patient with one another (Eph. 4:2; Col. 3:13).
- To be kind and compassionate to one another (Eph. 4:32).
- To be forgiving of one another (Eph. 4:32; Col. 3:13).
- To submit to one another (Eph. 5:21; I Pet. 5:5).
- To sing with one another (Col. 3:16).
- To comfort one another (I Thess. 4:8; 5:11; Heb. 3:13).
- To confess our faults to one another (James 5:16).
- To pray for one another (James 5:16).
- To demonstrate hospitality to one another (I Pet. 4:9).
- To use our gifts to minister to one another (I Pet. 4:10).
- To fellowship with one another (I John 1:7).

We will by the grace of God refrain from the following:

- Being judgmental of one another (Matt. 7:1; Rom. 14:4).
- Attacking one another (Gal. 5:15).
- Envyng one another (Gal. 5:26).
- Lying to one another (Col. 3:9).
- Speaking evil of one another (James 4:11).
- Complaining to one another (James 5:9).

We will gladly gather with our church family on the Lord's day for worship, and make these services a priority in our lives (Heb. 10:25). We will gather regularly to celebrate the Lord's table (I Cor. 11:23-31). We will seek to share the Gospel with those we encounter in our daily lives and disciple those who come to Christ (Matt. 28:19-20). We will bring up our children in the nurture and admonition of the Lord (Eph. 6:4). We will refrain from drinking alcoholic beverages and taking illegal drugs or any other practice that might bring unwarranted harm to our bodies or jeopardize the faith of our children and other believers (I Cor. 6:15-20; Mark 9:42; Rom. 14:21; Eph. 5:15). We

will endeavor by God's grace to walk as children of light (Eph. 5:8; I Thess. 5:5). We will live distinctively from the lost world that is focused on the material, sensual, and egotistical (Matt. 5:13-16; II Tim 3:1-4; I Jn. 2:15-17). We will support this ministry through our prayers and participation. We will cheerfully worship God in our giving as we have purposed in our hearts, reflecting our God given prosperity (I Cor. 16:2; II Cor. 9:7). We will endeavor by God's grace to consistently read the Bible privately and with our families that we may bring every thought, word, and practice into conformity with His Holy Word (Ps. 1,19,119; Col. 3:16).

Articles of Faith

Article I - The Scriptures

We believe the Holy Bible, consisting of the sixty-six canonical books of the Old and New Testaments, to be the inspired Word of God. We believe this inspiration to be verbal (extending to every word), plenary (equally in all parts), inerrant, and infallible in the original writings. We believe that God has providentially preserved His Word. We believe that the Bible is our sufficient and final authority in the church and in the life of the believer.

(II Timothy 3:16; II Peter 1:19-21; John 10:35; 17:17; Matthew 5:18; Psalm 19:7-11)

Article II - The True God

We believe that there is only one sovereign, true and living God, that He is the Creator, and that He is infinite in every excellence. We believe that in the unity of the Godhead there are three distinct persons—the Father, the Son, and the Holy Spirit. These three persons exist eternally and are one in substance and equal in every Divine perfection. These three persons are distinct in their relationships and functions, yet one in essence.

(Deuteronomy 6:4; Exodus 20:2-3; John 1:1; Matthew 28:19; II Corinthians 13:13)

Article III - The Lord Jesus Christ

We believe in the absolute Deity and full humanity of the Lord Jesus Christ. We believe that Jesus Christ is the second person of the Trinity, very God of very God, existing from all eternity with the Father and the Holy Spirit. He was conceived of the Holy Spirit and born of a virgin and exists today as the God-man, possessing two natures in one person. He lived a sinless life and died for our redemption. He physically rose from the dead and ascended into heaven and is now at the right hand of the Father as our Intercessor and only Mediator.

(John 1:1-4; Hebrews 1:1-3; Luke 1:35; Matthew 1:23; I Timothy 2:5; II Corinthians 5:21; Luke 24:46-47; I Corinthians 15:3-4; Acts 1:9-11; Hebrews 4:14-16)

Article IV - The Holy Spirit

We believe that the Holy Spirit is the Divine third person in the Godhead. The Bible teaches that He performs many functions. The Holy Spirit was actively involved in the work of creation and the inspiration of the Bible, and He restrains the work of Satan. He convicts men of sin, righteousness, and judgment. He is the agent of regeneration, imparting new life to the redeemed. Many operations of the Holy Spirit occur or begin at the moment of salvation such as the indwelling, sealing, baptizing, and gifting. We believe that some gifts were foundational (tongues, interpretation of tongues, healing,

prophecy) for the establishment of the Church and are no longer a part of God's program. The Bible also mentions that the Holy Spirit teaches, guides, assures, and prays for the believer. The filling of the Spirit is an essential part of progressive sanctification where we become more and more like Christ.

(Acts 5:3-4; II Corinthians 13:14; Genesis 1:2; II Timothy 3:16; II Thessalonians 2:6-8; John 16:8-11; Titus 3:5; Ephesians 4:30; I Corinthians 12:13; I Corinthians 13; John 14:26; Romans 8:16, 26-27; Ephesians 5:18; Galatians 5:22-23; Romans 8:29)

Article V - Satan

We believe that Satan is a personal being that opposes the work of God. He is the spiritual being that instigated man's fall in the garden. He is described in Scripture as the god of this age, the accuser of the brethren, and the prince of this world. Satan and his demons possess great power, but they are limited by the sovereign will of God. Satan will ultimately be cast into the lake of fire.

(Matthew 4:1-12; Genesis 3:1-7; II Corinthians 4:4; Revelation 12:10; John 16:11; Ephesians 6:12; Job 2:1-6; Revelation 20:10)

Article VI - Creation

We believe that God created the heavens and earth out of nothing by His word in six 24-hour days as described in Genesis. The Bible teaches that all three members of the Trinity were involved in the Creation. We believe that this Creation was exactly as described in the Genesis account and not by any process of evolution.

(Genesis 1-2; Romans 11:36; John 1:3; Colossians 1:16-17; Genesis 1:2)

Article VII - Man

We believe that man was created in the image of God without sin on the sixth day. Since man was made in the image of God, all human life is sacred. Therefore, we are opposed to abortion and euthanasia. Although man was created in innocence, he deliberately chose to sin, plunging all of mankind into spiritual and physical death. Therefore, the entire human race sinned in Adam. The consequence of this fact is that all men are totally depraved and inheritors of Adam's fallen nature and under the just condemnation of God. All people are incapable of pleasing God and incurably sinners by nature and choice. Therefore, man is utterly unable to redeem himself from the bondage of sin.

(Genesis 1:27; 3:1-24; Genesis 9:6; Exodus 21:22-23; Deuteronomy 32:39; Romans 5:12-19; Romans 3:10-19; I Corinthians 15:22; Psalm 51:5; Hebrews 11:6; Jeremiah 17:9; James 1:13-15; Ephesians 2:1-3)

Article VIII - Salvation

We believe that the salvation of sinners is entirely a work of God's grace. All sinners must be born again to be saved. This new birth is known as regeneration and is wrought instantaneously by the agency of the Holy Spirit whereby we become partakers of the divine nature. Although salvation is instantaneous, the Bible speaks of being saved from the penalty of sin (justification), the power of sin (sanctification), and eventually the presence of sin (glorification). The Scriptures teach that we were chosen in Christ before the foundation of the world according to the good pleasure of His will. We believe that the offer of salvation should be freely made to all. The basis of our salvation is the

substitutionary death of the Lord Jesus Christ and His resurrection from the dead. Our redemption and forgiveness of sins is only through the blood of Christ. The death of Christ on the cross was sacrificial, vicarious, and propitiatory. When a sinner repents of his sin and turns to God in faith, he is declared righteous and credited with the righteousness of Jesus Christ. We believe that good works are a natural consequence of saving faith but never the cause of our salvation. We believe that a truly born again believer can never lose his eternal life because he is kept by the power of God.

(Ephesians 2:8-9; John 3:7; Titus 3:5; II Peter 1:4; Romans 3:24-31; 6:1-14; 8:30; Ephesians 1:4; Romans 10:13; I Corinthians 15:3-4; Colossians 1:14; John 10:15; Romans 5:8; Romans 3:24-25; Mark 1:15; Romans 3:26-28; II Corinthians 5:21; Ephesians 2:8-10; John 10:27-29; I Peter 1:3-5)

Article IX - The Church

We believe that the Church is a New Testament institution established by Christ and inaugurated on the day of Pentecost. The Church is a spiritual organism composed of all true believers in this present age. All believers are part of the body of Christ and under His headship. The local church is an organized assembly of baptized believers associated by a covenant of faith who join together to worship God in the preaching of the Word, in fellowship, in the observance of ordinances, and in prayer. Every believer should be an active participant of a local church where he may exercise his spiritual gift(s). God has commissioned the Church to be his witnesses both at home and abroad through missions. We believe that each member of the church should contribute joyfully to their local assembly as God has prospered and directed him. We believe that it is best for the local church to be self-governing, free from external interference. The Bible teaches that there are two offices in a local assembly, the pastor (also know as elder, bishop, or overseer) and the deacon. These servant-leaders are under the authority of Jesus Christ and must meet specific Biblical qualifications. We teach the importance of discipleship, mutual accountability, and the disciplining of unrepentant members in the local body of believers. We believe that the Church of Jesus Christ should be radically and essentially different from the world. Therefore, we believe that this local church should be ecclesiastically and personally separate from apostasy and the many forms of defective doctrine and fleshly practice.

(Matthew 16:18-19; 15:17; Acts 1:5; 2:1-21, 38-47; 11:15-16; I Corinthians 12:12-27; Colossians 1:18; Acts 2:41-47; Romans 12:3-21; Acts 1:8; I Corinthians 16:2; II Corinthians 9:6-7; Acts 15:6-31; 20:28; I Timothy 3:1-13; Titus 1:5-9; Matthew 28:18-19; II Timothy 2:2; Hebrews 3:12-13; Matthew 18:15-17; I Corinthians 5:1-13; Matthew 5:16; I Peter 2:9; Romans 16:17-18; II Corinthians 6:14-18; I John 2:15-17)

Article X - The Ordinances

We believe that there are two ordinances that have been committed to the local church: believer's baptism and the Lord's Supper. We believe that baptism is by immersion and is available to those who have placed their faith in Christ for salvation. Baptism is a public testimony of faith that beautifully pictures the Christian's death, burial, and resurrection with Christ. It is also a sign of fellowship and identification with the body of Christ. We believe that the Lord's Supper, or Communion, is a symbolic proclamation and commemoration of the sacrificial death of Christ. The Bible teaches that this ordinance should always be preceded with a time of solemn self-examination. The elements used in this observance are only representative of the body and blood of Christ. This ordinance is to be practiced until our Lord returns.

(Acts 2:38-42; 8:36-39; Romans 6:1-11; Colossians 2:12; I Corinthians 11:23-32)

Article XI - The Family

We believe that God has ordained the family as the foundational institution of human society. A family is composed of persons related to one another by marriage, blood, or adoption. The Bible defines marriage as the unique one-flesh relationship between one man and one woman created by a covenant that lasts until death. God designed the marriage relationship for the purposes of procreation, companionship, sexual purity, and to picture the mystical relationship between Christ and His Church. The Bible clearly teaches that all sexual relationships outside of marriage are sinful and condemned by God. The Scriptures teach that the wife's role in marriage is to submit to her husband's leadership, while the husband's role is to love his wife as Christ loved the Church. The Bible teaches that children are a special blessing from God. However, because all children are born sinners, they must be brought up in the nurture and admonition of the Lord. Children are to honor and obey their parents. (Genesis 1:26-28; 2:24; Exodus 20:12; Malachi 2:14; Genesis 2:18; I Corinthians 7:1-5; Ephesians 5:22-33; Romans 1:24-32; Ephesians 5:22-24; Psalm 127; Ephesians 6:1-4)

Article XII - Civil Government

We believe that the civil government is ordained by God for the good of human society. Government officials should rule justly in the fear of God. The Bible teaches that believers should pray for, respect, obey, and submit to the human authority in our lives.

We teach that this obedience includes the payment of taxes. The only occasion for disobeying man's law is when it clearly violates God's law.

(Romans 13:1-7; II Samuel 23:3; I Timothy 2:1-2; I Peter 2:13-17; Matthew 17:24-27; Mark 12:13-17; Romans 13:6-7; Exodus 1:15-17; Acts 4:13-22; 5:29)

Article XIII - Last Things

We believe that Christ will bodily return for His Church, the Bride. We teach that this will occur before the seven-year tribulation. We affirm that this rapture of believers could occur at any time. We teach that, after the Tribulation, Christ will return to earth to set up His millennial kingdom. This kingdom is the fulfillment of God's promises to Israel. We believe in the bodily resurrection of the just and the unjust. We believe that the souls of all people will eternally exist in either heaven or hell. The Bible describes heaven as a place of blessed joy in the presence of God. Hell is a place of fiery torment, sorrow and eternal separation from God.

(I Thessalonians 4:13-18; 5:9; Titus 2:13; Jeremiah 30:7; Daniel 12:1; Matthew 25:31; Revelation 20:1-7; Isaiah 65:17-25; Ezekiel 37:21-28; Zechariah 8:1-17; Romans 11:25-31; II Corinthians 5:1-10; Revelation 20:11-15; Matthew 25:46; John 14:1-3; Luke 16:19-31)

By -Laws

Article I - Membership

Section I - Qualifications: Those desiring to become members of Calvary Baptist Church must meet the following qualifications:

- 1). They must publicly profess faith in Jesus Christ.

- 2). They must have been baptized by immersion following salvation.
- 3). They must agree with the church covenant and constitution.
- 4). They must not be under church discipline.
- 5). They must go through the membership process as outlined below.

Section II - Admissions Process:

- 1). Invitation – Anyone desiring membership with our church is encouraged to indicate this decision by coming forward during the invitation.
- 2). Questionnaire – After requesting membership, you will be given a questionnaire by the pastor or deacons. After you have completed this application you will be scheduled to meet with the deacons.
- 3). Interview – The primary purpose of this interview is to make certain that you are a believer who has been baptized and is in agreement with our ministry. It also provides an opportunity for our leaders to get to know you better.
- 4). Business meeting – At the next business meeting you will be recommended by the deacons for membership. You must receive at least a 2/3 affirmative vote of members present. You will be recommended by the deacons for membership to our church for one of the following reasons.
 - a. On the basis of your profession of faith,
 - b. By transfer of letter from another church of like precious faith,
 - c. By restoration from discipline.
- 5). Reception – Following the business meeting, the pastor will invite you to join him in the lobby following a service so that we may officially extend the right hand of fellowship.

Section III - Termination of Membership: Membership may be terminated because of the following:

- 1). Transfer of membership- Any member desiring to join another church will be removed from the roll pending the request from another church. This action will be taken at the next Quarterly Business meeting.
- 2). Neglect – Any member who fails to support our church by attending for four months will automatically be placed on the inactive list. This designation prohibits them from holding office or voting in business meetings. During this absence, leaders from the church will attempt to restore them to our fellowship and inform them of their membership status. If another six months passes without their attendance they will be removed from the membership roll at the next Quarterly business meeting. We recognize that there may be those who desire to attend our services and yet are hindered by legitimate reasons such as health limitations or college attendance. Their membership status will be at the discretion of the deacons.
- 3). Request – Any individual may request to have their name taken off our membership roll. If this request is done to avoid church disciplinary action, no letter of transfer will be provided if they desire to join another church in the future.
- 4). Discipline –
 - a. The Bible clearly calls local churches to exercise church discipline for the following reasons:
 1. To maintain purity in the church (I Cor. 5:6)
 2. To deter other members from following the same sinful path (I Tim. 5:20)
 3. To restore those who have sinned (Gal. 6:1)
 - b. Every church member is accountable to the church and is subject to discipline. Those who profess Christ and regularly worship at Calvary Baptist Church will also be confronted for their sinful conduct that brings reproach on Christ and His church. The church leadership may ask them to discontinue worshipping at our assembly if they refuse to repent of their sin. All church disciplinary procedures will follow the three-fold pattern outlined in Matthew 18:15-17.

- c. The deacons may recommend that a member be dismissed for one of the following reasons:
1. Divisiveness – repeatedly creating unrest by defying the church’s authority and sowing discord among the brethren (Titus 3:10).
 2. Disorderly conduct – Sinful behavior that brings reproach upon the name of Christ and His Church (I Cor. 5:1-13; II Thess. 3:6).
 3. Doctrinal error – Holding a position on a fundamental doctrine that is clearly not Biblical (Rom. 16:17-18; II Pet. 2:1; Rev. 2:14-16). This would include a denial of key doctrines such as: the Trinity, the Deity of Christ, the blood atonement, justification by faith alone, the inspiration of the Scriptures, the resurrection of Christ. This determination will be made by the Pastor(s) and deacons. The church leadership will make diligent effort to correct and instruct the erring brother or sister before any discipline occurs.
- d. The vote for dismissal from the membership may take place at a quarterly business meeting or a specially called business meeting provided that notification of this meeting has been posted two weeks in advance. Those subject to dismissal will be notified of the meeting and will be provided an opportunity to speak in their defense or repent of their offense. The vote for dismissal requires a 2/3 majority of voting members present.
- 5). Death – This will be done automatically without any need for church action.

Section IV - Duties of Members: These are specifically mentioned in our church covenant.

Article II - Business Meetings

Section I - General Information:

Church business meetings are an important way that we express our congregational involvement in the ministry of the church. We desire that all our services and business meetings be done “decently and in order.” The business meetings of Calvary Baptist Church will follow Roberts Rules of Order. The purpose of our business meetings is to inform the church body of significant developments and to discuss and vote on proposals brought before the church. All active members over the age of 16 are encouraged to attend and participate in the discussion and voting process. Those who are not members and those under 16 are also welcome to attend unless otherwise announced. A Quorum of 20% of the voting members is required to conduct a church business meeting.

Section II - Agenda:

Church members may submit in writing items to be considered at future business meetings to the pastor(s) or deacons. This item(s) will be discussed at the next scheduled deacons’ meeting. If approved, it will go on the agenda for the next business meeting. An agenda of the items to be voted on will be posted on the church bulletin board and announced from the pulpit two weeks previous to the meeting. Votes will be taken only on items on the agenda.

Section III - Quarterly Business Meetings:

Church business meetings will be conducted every quarter to discuss and vote on the business of the church. These meetings will also provide information to the church family on the direction of the church. At these meetings, the minutes from the previous business meeting will be presented as well as reports from various ministries within the church. These quarterly meetings will be held the second Sunday evening of January, April, July, and October unless otherwise announced.

Section IV - Annual Business Meeting: This meeting will be held the second Sunday evening of December. The church will elect church officers for the coming year and vote on the proposed budget. Any other items that have been posted on the agenda may also be voted on at this time.

Section V - Special Business Meetings:

These meetings may be called at any time as determined by the pastor(s) and deacons of the church. The agenda for these meetings will be announced and posted two weeks previous to the meeting. On occasion, situations may arise that require immediate attention as determined by a consensus of the pastor(s) and deacons. If there is a tie among the church leaders, the senior pastor will make the determination. In such cases, the emergency meeting will be announced in the morning service and conducted in the evening service.

Section VI - Moderator:

The Moderator of church business meetings will be the chairman of the deacons. In absence of the chairman, the pastor or another deacon may moderate the business meeting.

Article III - The Office of Pastor

Section I - His office:

The pastor is under shepherd, overseer, and teacher of the local church (Acts 20:17-28; I Peter 5:1-4; Ephesians 4:11). The pastor is responsible to conduct all worship services, administer the ordinances, and promote the spiritual welfare of the church. The pastor is an advising member of all boards and committees. The pastor must meet the Biblical qualification for his office (I Timothy 3:1-7; Titus 1:6-9).

Section II - Legal status: In order to comply with state and federal documentation the pastor will function as the president of the corporation.

Section III - Call to the office:

The deacons will serve as the pulpit committee of Calvary Baptist Church. The deacons will have the responsibility of selecting candidates to be presented to the church. Church members may make suggestions for possible candidates to the deacons. All candidates must meet the Biblical requirements (I Tim. 3:1-7; Titus 1:6-9). One candidate will be brought before the church at a time. The candidate will preach and be given an opportunity to answer questions from the members present. Notice of a proposed vote on a candidate at a special business meeting will be posted on the bulletin board and announced from the pulpit two consecutive Sundays preceding the election. Voting will be by ballot of active members present and 75% affirmation is required. If the vote is favorable, the deacons will formally call the candidate to be the pastor of Calvary Baptist Church. His response will be given at the next service. The pastor's call of service continues until his resignation, death, or dismissal.

Section IV - Termination of office:

The pastor shall give the church a notice of resignation in writing not to exceed sixty days and not less than thirty days prior to the termination date. If a majority of the deacons decide that the pastor is not meeting the Biblical qualifications required for his office, they may call a special business meeting for a congregational vote on this matter. The church may dismiss the pastor and declare the pulpit vacant by 75% ballot vote of active members present.

Section V - Assistant or associate pastor(s):

The pastor will approve a new position of pastoral ministry in the church first with the deacons and then with a congregational vote. The pastor will select a candidate who will be approved by the deacons and then invited to preach and answer congregational questions. The same qualifications, voting procedures, and requirements for the approval of a senior pastor will be used for an assistant or associate pastor. If the vote is favorable, the pastor will formally call the candidate to this position. The associate shall give to the pastor and church a notice in writing of resignation from this ministry no more than 60 days and no fewer than 30 days. The assistant or associate pastor(s) are directly responsible to the pastor of the church and may be terminated by the pastor with deacon approval.

Article IV - Deacons

Section I - Their office: The deacons are servant leaders of the church that assist the pastor(s) in doing the work of ministry. The board of deacons will consist of three or more men. The deacons and their wives must meet the biblical qualifications as set forth in the New Testament (Acts 6:3; I Timothy 3:8-13). The deacons will assist the pastor in the administration of the ordinances. The deacons will be authorized to count the offering if the proper personnel are not present. The deacons will be responsible for the distribution of money from the deacon's fund. They will act as the trustees of this assembly and will hold in trust the property of this church. However, they will not have the authority to buy, sell, mortgage, lease, or transfer any land or building without a specific vote of the church. The deacons shall not approve the expenditure of an amount exceeding \$1,000 for a non-budgeted item apart from a congregational vote. The deacons are responsible for filling the pulpit in the absence of a pastor.

Section II - Their election: Only men who have been members of Calvary Baptist Church for at least two years will be eligible to serve as deacons. Those under consideration for the office of deacon must be faithful in attendance, active in service, and supportive of the ministry of Calvary Baptist Church before they will be eligible for this office. Nomination ballots will be made available to church members at least four weeks prior to the annual business meeting in December. The deacons and pastor(s) will determine if those nominated will be candidates for the office of deacon. Those approved will be posted on the agenda of the annual business meeting at least two weeks before the meeting. Deacons will not be competing against one another for votes but will simply be approved or disapproved by the church members. Each deacon requires 75% approval of all active members present at the business meeting. The deacon term of service will be for three years.

Section III - Their termination: Any deacon that no longer meets the Biblical qualifications will be asked to resign by the pastors and deacons. If the situation requires church discipline it will be brought before the church.

Section IV - Their meetings: The deacons will meet every month to discuss the affairs of the church. At the first meeting of the year a chairman and secretary will be chosen. A majority of deacons present at a meeting will constitute a quorum. Only items on the deacon agenda will be brought for discussion and vote unless the deacons agree unanimously to consider an additional item. Any voting item may be passed by majority vote. In the case of a close or divisive vote, the pastor may at his discretion call for a postponement of the item so that more thought and prayer can go into the decision. Time will be given at every meeting for prayer concerning the needs of the church.

Article V - Financial Officers

The three financial officers of this church are the treasurer, assistant treasurer and the financial assistant. These three positions will be elected every year at the annual business meeting and serve for a one-year term.

The treasurer is responsible for the paying of the bills, the preparation of financial reports, and the general management of the budgeted accounts. The assistant treasurer is responsible for the counting of offerings, the deposit of funds in the bank, and the preparation and distribution of annual giving records. The Financial assistant is responsible to help in the counting of offerings. A deacon may also help count the offerings in the event of the absence of one of these officers. Personal giving records shall be considered confidential.

Article VI - Church Clerk

The church clerk will be elected at the annual business meeting for a one-year term. The church clerk is responsible to keep accurate records of all business meetings and provide a report at the next business meeting. The clerk will also keep accurate up to date records of all members, and notify other churches in case of a transfer.

Article VII - Missions

Calvary Baptist Church will strive to keep the global spread of the gospel a priority in our ministry. Our evangelistic outreach begins in our community and continues by our missionaries throughout the world. Our missions' ministry will operate according to our mission goals and guidelines. We will keep this missionary vision a priority in the following ways:

- 1). We will regularly invite missionaries to come and present their ministry.
- 2). We will encourage missionary giving in a variety of ways.
- 3). We will have an annual missions conference.
- 4). We will have a missions committee to facilitate this area of ministry.
- 5). We will plan and support mission teams.
- 6). We will encourage communication with our missionaries.

Article VIII - Committees

The pastor and deacons will appoint committees for specific ministries within the church. The formation of committees and their members will be announced to the church body at the appropriate business meeting. These committees will serve as long as they are needed as decided by the church leadership. All committees are directly responsible to the pastor(s) and deacons. All committee chairmen should be prepared to give a report at each quarterly business meeting.

Article VII - Amendments

This constitution may be amended at any quarterly or specially called business meeting. Any proposed amendment must be first be approved by the deacons and then presented to the church at least four weeks prior to the business meeting. The constitution can be amended by a 75% vote of the qualified voters present.

Article VIII - Dissolution

In the event of the dissolution of this local church, none of the assets shall go for the benefit of any individual or individuals within this assembly. All assets shall first go to the payment of all debts and obligations. Any assets that remain shall go to one or more non-profit Christian organizations that are in keeping with our church's doctrinal position. The selection of the beneficiary will be determined by voting members present at the business meeting to dissolve the church.